



# CITY OF OWENSBORO

## VOLUNTARY SERVICE AGREEMENT/APPLICATION FORM

**Volunteer Position For Which Applying**

**Date of Application**

--	--

**Last Name**

**First Name**

**Middle Name**

--	--	--

**Street Address**

**City**

**State**

**Zip Code**

--	--	--	--

How long have you lived at your current address? FROM (mo) \_\_\_\_\_ /yr \_\_\_\_\_ TO (mo) \_\_\_\_\_ /yr \_\_\_\_\_

**Telephone Number(s)**

**(Circle)**

**Last 4 digits Soc. Sec. No.**

<b>Home Phone</b>		-		-		<b>Cell Phone</b>		-		-		<b>Last 4 digits Soc. Sec. No.</b>					
-------------------	--	---	--	---	--	-------------------	--	---	--	---	--	------------------------------------	--	--	--	--	--

**Email Address  
(If applicable)**

--

**Previous Address**

**City**

**State**

**Zip Code**

How long have you lived at your previous address? FROM (mo) \_\_\_\_\_ /yr \_\_\_\_\_ TO (mo) \_\_\_\_\_ /yr \_\_\_\_\_

**EDUCATION AND TRAINING**

NOTE: PLEASE SUBMIT EVIDENCE OF EDUCATION, TRAINING, CERTIFICATIONS, ETC. WITH APPLICATION.

Name and Location of School (circle those that apply)	Grade Completed	Did you Graduate?	GPA	Degree(s)	Major(s)/Minor(s)
High School:	1 2 3 4 G.E.D.	Yes No		N/A	N/A
College:	1 2 3 4	Yes No		___AA ___AS ___BA ___BS Other: _____	
Graduate School:	1 2 3 4	Yes No			
Business School:	1 2	Yes No			
Vocational/Tech School:	1 2	Yes No			

**DRIVERS LICENSE AND OTHER PERTINENT INFORMATION**

Do you have a valid driver's license?	Yes	No	State	License #
---------------------------------------	-----	----	-------	-----------

**MILITARY**

Have you served in the Military? <b>YES NO</b>	Branch	Date Entered:	Discharged:
Did you receive an Honorable Discharge? <b>YES NO</b>			

**Are you age 18 or older? Yes \_\_\_\_ No \_\_\_\_ (If no, parent/guardian signature also required on volunteer agreement page)**

Have you, since the age of 18, ever been convicted of a felony or misdemeanor? (Conviction does not necessarily mean you will be removed from further consideration.) **Yes No** If yes, give dates and an explanation:

---



---



---



**VOLUNTARY SERVICE AGREEMENT/APPLICATION FORM**

I, the undersigned, agree to volunteer my services to the City of Owensboro, and agree to the following terms:

I understand if accepted for a volunteer position, that this application does not constitute an employment contract, express or implied, nor an offer of employment, however, in consideration of the City of Owensboro evaluating me for a volunteer position, I agree to be bound by the consent contained hereinbelow, and, if granted a volunteer position, agree to be forever bound by the release and hold harmless provisions contained herein. Furthermore, I understand that such volunteer relationship in no way constitutes an employment relationship of any kind, and is without compensation and benefits.

I understand and agree to comply with all City of Owensboro applicable policies and procedures. I understand that a copy of City policies are made available online on the City intranet and/or will be made available for review upon my request. I acknowledge that such policies, procedures, and directives may be changed, interpreted, withdrawn, or added to by the employer at any time, at the employer's sole option and without any prior notice to me.

I consent to and/or agree to complete further requirements, if required, such as but not limited to, criminal background check, drug screen, motor vehicle check, employer/personal reference checks, and for volunteer work in public safety departments, polygraph examination when warranted. I authorize the City or its chosen representative to investigate all information necessary to reach a decision regarding this volunteer application. I hereby authorize all persons, schools, current and previous employers, and organizations named in this application, accompanying attachments, resume, or any other supplied information, to release to the City of Owensboro or its chosen representative all information necessary to reach a decision. I understand that a photocopy of this form shall constitute written authorization for all external and internal sources to obtain or release any information that is necessary to assist the City of Owensboro in reaching a decision, the same as if it were the original form. I will forever release and hold harmless from any and all liability any sources, which provide information to the City of Owensboro or its representative, regardless of the outcome, which results from the release of such information. I understand that I will not be informed of, or provided with, any information or facts developed or obtained through the selection or investigation process, except as required by applicable law.

I, on behalf of myself and my heirs, agree to hold the City of Owensboro harmless in the event of property damage, death or personal injury and further release the City of Owensboro from liability and further relinquish and waive any and all claims against the City of Owensboro, its representatives, or any other involved party(ies) and shall hold such harmless and shall file no suit against the City of Owensboro, its representatives, or any other involved party(ies).

I understand that any false or omission of answers, statements, or signatures made by me on this application, or any supplement thereto, or any materials in connection with the above-mentioned selection or investigation process, or any materials otherwise required to arrive at a decision regarding this application, will be sufficient grounds for immediate disqualification of consideration or release of service.

I acknowledge that I have read and fully understand the contents and requirements of this document, and that I have knowingly, intelligently, and voluntarily executed same.

Consented voluntarily by:

\_\_\_\_\_  
Volunteer Applicant's Signature (required by all applicants) Date

\_\_\_\_\_  
Parent/Guardian Signature (Required if applicant is under 18 years of age) Date